



St. Louis Association of Legal Assistants
P.O. Box 69218
St. Louis, MO 63169-0218
www.slala.org

The St. Louis Association of Legal Assistants (“SLALA”) is offering an Internship Bank Program for all Student Members of SLALA. The Program will offer internship opportunities and information regarding internship positions in the St. Louis area and will link Student Members to opportunities that may interest them

Once information regarding your interest is received by SLALA, you will be mailed information regarding law firms and/or corporate legal departments who are looking for paralegal interns in the areas of interest you have specified on the registration form. It is easy to apply. Please complete the attached form and mail the form together with a self-addressed stamped envelope to:

SLALA
Attn: Internship Bank Program
P. O. Box 69218
St. Louis, MO 63169-0218

The semester prior to your wanting an internship, you will receive information regarding the law firms and/or corporate legal departments who are interested in having an intern in your specified areas of interest. You can then contact the law firm or corporate legal department to inquire about interviewing for the position.

For further information, please contact Carrie Titus at:

carrie.titus@roberthalflegal.com

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NOTE: *The Internship Bank Program and internship assistance is **only** available to SLALA Student Members.*

Carrie Titus
Associate/Student Representative



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INTERNSHIP APPLICATION

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____

COLLEGE CURENTLY ATTENDING: _____

ADVISOR CONTACT INFORMATION: _____

ANTICIPATED GRADUATION DATE: _____

PROJECTED INTERNSHIP DATES: _____

HOURS NEEDED FOR INTERSHIP CREDIT (if applicable): _____

AREAS OF LAW INTERESTED IN: _____

AREAS OF LAW NOT INTERESTED IN: _____

DAYS/TIMES AVAILABLE:

	<i>From</i>	<i>To</i>
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____

AREA OF ST. LOUIS/ILLINOIS YOU DESIRE TO WORK IN:

- Clayton_____
- Downtown_____
- Chesterfield_____
- Belleville_____
- Edwardsville_____
- Metro East_____
- Other _____

*NOTE MOST INTERNSHIPS ARE UNPAID

**Every attempt will be made to meet your requests. If we do not have an internship available in the area you are interested in, we may refer you to other areas.

*** Internship assistance only available to SLALA members